

# ***Helena Vigilante Runners***

## ***Board Meeting #13***

### ***Meeting Minutes***

***February 21, 2011***

#### **I. Call to order**

Steve Engebrecht called to order the thirteenth meeting of the Helena Vigilante Runners at 7:04 pm on February 21st, 2011 at 107 W. Lawrence.

#### **II. Roll call**

The following persons were present:

Steve Engebrecht, President  
Patrick Judge, Vice President  
Lori Heit, Secretary  
Chris Beskid, Board Member  
Mike Fanning, Board Member  
Mike Jacobson, Board Member  
Ann Seifert, Board Member  
Sarah Slinger, Board Member  
Jeff Thomas, Board Member  
Alan Wintersteen, Board Member  
Todd Younkin, Board Member  
Chris Colberg, Candidate for the Board  
Demaris Taylor, Candidate for the Board  
Devin Cowan, Interested Observer

#### **III. Minutes**

Lori Heit moved the approval of the minutes of the November 8th, 2010 meeting. Patrick Judge seconded the motion. Steve Engebrecht asked that the minutes be amended to reflect a final net contribution to HVR of \$1606, from the Elkhorn and Mount Helena races (instead of the previously expected amount of roughly \$1000). He also clarified that Directors & Officers Insurance is a required line item for RRCA member organizations (so previous language suggesting that HVR could possibly forgo that expense should be deleted). The board unanimously approved these changes, and the minutes as amended.

#### **IV. Financial Report**

Treasurer Bazzanella had circulated her final figures for 2010 via email. With the adjustments described above, HVR ended the year with \$785.92 (an amount that still remains the checking account balance). In response to a question, Steve noted that the increase in RRCA dues over the previous year merely reflected an increase in membership (108 households for 2011), and that RRCA did not change its rates.

#### **V. Elections**

Steve Engebrecht officiated over the board and officer elections:

Todd Younkin moved the following slate of 5 candidates, who are contending for the 5 board positions that are open:

- Chris Colberg, running for election to the board
- Patrick Judge, running for re-election to the board

- Ann Seifert, running for re-election to the board
- Demaris Taylor, running for election to the board
- Brian Wieck, running for re-election to the board

Mike Jacobson seconded the motion. No other candidates emerged, and the motion passed unanimously.

Todd Younkin moved the following slate of officer candidates:

- Patrick Judge, running for President
- Jeff Thomas, running for Vice President
- Mike Jacobson, running for Secretary
- Chris Colberg, running for Treasurer

Sarah Slinger seconded the motion. No other candidates emerged, and the motion passed unanimously.

Alan Wintersteen noted that the gender balance is skewing heavily toward men. Patrick Judge, Jeff Thomas and others echoed this concern, and all agreed that we should perform better outreach to the HVR community to recruit future candidates to help correct this imbalance.

All expressed profound thanks to Steve Engebrecht for his leadership of HVR, and for his continuing role in making the Elkhorn and Mount Helena races the "flagship events" of the Helena Vigilante Runners. The board is grateful that he will continue to serve as Race Director for those events, and also as a HVR board member.

The board was unanimous in expressing its gratitude to Treasurer Bazzanella, who is leaving the board, and also to Secretary Heit. Both did a superb job as original HVR board members (incorporators!) and officers of the organization. They will be missed in these roles, and are always welcome to attend HVR meetings. Michele and Lori, thank you for your hard work and dedication to our sport, community and to HVR.

## **VI. Annual Administrative Tasks**

Patrick Judge had circulated several governance items via email leading up to the meeting:

- Policies adopted in 501c3 application – board members briefly discussed the policies and decided that there would not need to be any changes to the corporate policies at this time.
- The board members performed the annual duty of signing the conflict of interest form
- Pat will proceed with the Secretary of State filing - \$15 fee to the MT SoS along with the updated officer and board member list and annual report.

## **VII. Race Ideas**

- Vigilante Mile – possibly May 7<sup>th</sup>, Pat will continue to work on this event – please send him any ideas you have regarding the vig mile
- HVR fund-raisers – series of events to help raise funds for HVR. Discussion about courses and dates included; 3 courses that minimize traffic conflicts, yet are enjoyable and people can measure themselves on, monthly events (April – Oct) during the week to avoid conflicts with weekend races. Steve's idea was that the races would involve a variety of distances and terrain, and would be low-key events that could appeal to some first-time racers.
- The board discussed providing a booth at the Don't Fence Me In and Governor's Cup events. To go with the booth the board approved the purchase of an HVR banner (Jeff Thomas motion, Mike Jacobson second, passed unanimously). The purchase of a separate "Elkhorn" banner was also discussed, but Steve Engebrecht indicated that it could be acquired using race funds. The board will work on material to be provided at the booths. The board also wants to make it clear the in order for the booths to be successful they need to have volunteers at the booth during the events. Todd Younkin and Alan Wintersteen expressed interest in helping to organize staffing (by themselves and others). Race for the Cure is another potential venue for "tailgating" and team running.

## VIII.

### Vig Forum Idea

Pat presented the idea of offering an additional listserv for vigilante runners as a forum in addition to the vig list that will allow members to communicate about items that may or may not be related to the whole vig group. At this time the board thought that the lists we currently have serve the group well.

## IX.

### Other Reports (progress on HVR activities)

- Alan Wintersteen continues to make progress on revamping the website <http://www.vigilanterunning.org/> - thanks Alan for all your hard work we look forward to a very professional and informative website
- Chris Colberg provided the board with a recap of the Non-Motorized Committee meeting – the committee provided the city/county with a ranking of 12 non-motorized projects – these projects include improvements to bike and pedestrian routes throughout the city from new and/or rebuilt sidewalks to the acquisition of the centennial trail right-of-way.
- Chris also provided a calendar for the Bike-to-Work month activities in May 2011 (also referred to as: Switching Gears) – the organizers asked if HVR would like to sponsor an event during May 2011 (possibly the Vigilante Mile) – in the near future more information on Switching Gears will be posted at <http://switchinggearshelena.blogspot.com/>
- The board held a discussion regarding communications with Vigilante runners – making sure they are aware of the track rules, code of conduct, upcoming events, and volunteer opportunities as well as how the board spends funds. Todd Younkin volunteered to write a code of conduct – Chris Beskid volunteered to help author a newsletter to be posted periodically on the website. The goal is to publish the newsletter "as needed," with the first issue being released prior to March 15th.
- Work on the race director's guide and equipment inventory is on-going

## X.

### Accomplishments

HVR has conducted two successful "Speaking of Running" events – the first one with Dr. Steele, orthopedist and sports medicine specialist; and the second with Dr. Soloway, chiropractor, acupuncturist, and massage therapist. The 3<sup>rd</sup> event is currently being planned and will feature a nutritionist. The board expressed interest in his idea of collecting donations for Food Share at this event. If you see Mike Fanning – please thank him for arranging these events. Matt Morris the Carroll College track coach has offered a gate analysis clinic, stay tuned for details.

Pat has produced and provided an up-to-date 2011 race calendar for area events.

## XI.

### Announcements

- Jeff will again make sure that we have a porta-potty available at the track.
- Jeff also provided a preview of a legislative proclamation for Patrick Casey's sub-four mile
- Pat announced that a draft 2011 budget is being developed, and that so far it looks quite positive. He also proposed that the group take time for a big picture "strategic planning" session sometime this year.

## XII.

### Adjournment

At 8:37 pm, Todd Younkin moved that the meeting be adjourned. Mike Jacobson seconded the motion and it passed unanimously.

## XIII.

### Addendum

On March 30, 2011, Marta Fisher announced to the board that she had been offered a job in Portland, OR, and would be resigning her position on the board. On April 1, 2011 Patrick Judge appointed a 7-member nominating committee consisting of Marta Fisher, Alan Wintersteen, Sarah Slinger, Brian

Wieck, Demaris Taylor, Mike Jacobson, and himself, with Mike Jacobson to serve as chair. On April 5, the nominating committee met to consider approximately 20 nominees that had been suggested. The committee members contacted and interviewed several of the nominees, to ascertain their level of interest, their particular skill-set, etc. On April 8, Mike Jacobson announced that the nominating committee was recommending Carolyn Keller Blasch. On April 11, Marta Fisher moved that the board appoint Carolyn Blasch, Mike Jacobson seconded the motion and it passed unanimously. On April 14, Carolyn Blasch accepted the appointment. On April 16, Marta Fisher announced the appointment to the listservs.

**These minutes were prepared by Mike Jacobson and Patrick Judge.**

**Next Meeting Date – May 16, 2011**