

# ***Helena Vigilante Runners***

## ***Board Meeting #16***

### ***Meeting Minutes***

***November 21, 2011***

**I. Call to order**

Patrick Judge called to order the sixteenth meeting of the Helena Vigilante Runners at 7:02 pm on November 21, 2011 at 107 W. Lawrence, 2<sup>nd</sup> Floor conference room.

**II. Roll call**

The following persons were present:

Patrick Judge, President  
Jeff Thomas, Vice President  
Chris Colberg, Treasurer  
Mike Jacobson, Secretary  
Chris Beskid, Board Member  
Carolyn Blasch, Board Member  
Mike Fanning, Board Member  
Ann Seifert, Board Member  
Sarah Slanger, Board Member  
Scott Story, Board Member  
Demaris Taylor, Board Member  
Alan Wintersteen, Board Member  
Todd Younkin, Board Member

Regrets:

Brian Wieck, Board Member

Others Present:

Samsara Chapman  
Thomas Jodoin

**III. Presentation**

President Judge presented Samsara Chapman with a \$50 gift certificate for her work on the HVR brochure and collage used at the Governor's Cup booth. Thanks Sam!

**IV. Minutes**

Sarah Slanger moved for approval of the minutes of the August 15, 2011 meeting. Todd Yonkin seconded the motion, and the motion passed unanimously.

**V. Financial Report**

Treasurer Chris Colberg presented financial statements showing \$1,927 year-end cash balance. In general, the organization appears to be in a healthy financial position. Chris provided an overview of the financials and a base budget for HVR for board approval.

Sarah moved that the board approve the financials and results of operations. Jeff Thomas seconded the motion and the motion passed unanimously. Please see attached Financial Report.

**VI. Summary of 2011 Fundraising drive**

President Judge provided an overview of the fundraising drive, reporting that the drive yielded approximately \$2500. As was the case last year, the effort again surpassed the organization's \$2000 goal. (But more can be done -- only about 60 of the club's 246 email subscribers donated.)

**VII. State Charitable Giving Campaign**

Carolyn Blasch reported that to date the SCGC contributions are up to \$352.

**VIII. L&C Community Fundation Grant Application and HVR Clinic**

Carolyn Blasch reported that HVR was unsuccessful in securing funding from the grant application. However, she would still like to plan and provide a running clinic, hosted by HVR.

**IX. Blackfoot Community Night**

Scott Story has completed the application for the Blackfoot Community Night and a date will be selected and communicated soon (probably around the time of the first 2012 Tuesday-at-Noon workout in mid-March).

**X. Website Report**

Scott Story offered to assist Alan Wintersteen with website maintenance.

**XI. Mount Helena Classic**

The Mount Helena Classic ran on September 17<sup>th</sup> this year. The race was very successful.

**XII. Montana Cup**

President Judge reported that the Helena Masters Men placed 1<sup>st</sup> and brought home the "old man's" cup. Three other Helena teams placed 2<sup>nd</sup> to the strong contingent from Missoula. The bus and other expenses amounted to \$605, \$95 less than the approved budget for the Montana Cup trip.

**XIII. Extended Discussion**

- The HVR board asked the board members that also sit on the Montana Cup race committee to petition for the elimination of the Cyppee Cup. This would not mean that juniors would be barred from competing – just that they would not field separate teams from the open teams.
- The board held a vigorous and productive discussion regarding budget items in general, and the Montana Cup in particular. Some members feel that the Montana Cup ought not be subsidized by the club, or at least not to the extent that it has been in the past. Other members articulated support for the event as a legitimate club priority. The board agreed to postpone action on the draft 2012 budget. Treasurer Colberg argued that the budget should be adopted before the fiscal year begins (on January 1st), and it was agreed that a supplemental meeting would be scheduled for that purpose.
- Todd Younkin suggested a online survey, as one possible way of gathering feedback on the organization, its events, its expenditures, etc. Mike Fanning suggested a "Speaking of Our Running Club" event, where the HVR board would invite feedback from its members.
- Shifting topics, Chris Colberg led a discussion regarding some violations he had discovered, of both the HVR Bylaws and Generally Accepted Accounting Practices. He emphasized the importance of correcting these violations, and taking steps to ensure they do not occur again. One of the issues had to do with the unauthorized use of the club's insurance policy, in an event in which a claim was made against that policy. The other issue had to do with inappropriate financial practices employed at some HVR-sponsored events. The accounting for these events was not in compliance with the Bylaws, which specify that the Treasurer is to be responsible for all receipts and disbursements and that the transactions are to be made with an approved HVR account.

**XIV.**

**Elections**

The annual appointment of five (new or current) board members will take place at the February 2012 meeting. Members whose terms are expiring include Jeff Thomas, Mike Jacobson, Sarah Slanger, Alan Wintersteen. The fifth position was formerly occupied by Steve Engebrecht, and has been left vacant since his resignation. President Judge requested that Secretary Jacobson lead the effort to fill these positions.

**XV.**

**Committees Idea**

President Judge is seeking feedback on what committees are needed. So far the list includes:

- Race / Volunteer Committee
- Education / Outreach / Running Clinic

**XVI.**

**Announcements**

Pat identified the following accomplishments:

- HVR obtains equipment from Grizzly Marathon (Aug. 17)
- HVR hosts 36<sup>th</sup> Mount Helena Classic (Sept. 17)
- HVR provides about a dozen volunteers for the 7 of 7 Cross Country Meet (Oct. 6)
- HVR hosts shoe drive for HMS, ~50 pairs of shoes donated (Oct. 11)
- HVR fundraising drive yields ~\$2500

Mike Fanning is working on another speaking of running series for this winter.

Treasurer Colberg proposed drafting a letter of recognition to Steve Engebrecht for his service to HVR and outstanding support of the Helena running community.

**VII.**

**Adjournment**

At 8:52 pm, President Judge adjourned the meeting.

DRAFT minutes prepared by Mike Jacobson, with Pat Judge assisting.

**Next Meeting Date – Supplemental Meeting to be Scheduled for December**

**VIII.**

**Addendum: Action Items Between Board Meetings (these took place via email)**

Secretary Jacobson solicited nominations for the HVR board from the members of the 3 listserves, with a deadline of December 9th. On December 15th, Secretary Jacobson circulated the final list of board nominees (who will all need to be contacted to determine their level of interest):

Sarah Slanger

Jeff Thomas

Debbie Gibson

Bryan Johnson -- not terribly interested

Janet Robinson

Laura Holien

Bill Ramsay

Mike Jacobson -- declines the nomination

Nick Smith -- interested

Samsara Chapman

Tammy Lavigne

Erik Makus

Devin Cowan

Kyle Strode

Julie Ackerlund