

# *Helena Vigilante Runners*

## *Board Meeting #58*

### *Meeting Minutes*

*February 21, 2022*

*-- action items bolded below --*

#### **I. Call to Order**

Patrick Judge called the 58<sup>th</sup> meeting of the Helena Vigilante Runners to order at 7:02 pm on February 21, 2022 via Zoom. Pat welcomed all attendees (listed below), especially new board members Mike Kaiser and Mitch Young.

#### **II. Roll call:**

The following board members were present (8 needed for a quorum):

Pat Judge, President  
Jeff Thomas, Vice President  
Sarah Urban, Secretary  
Ann Seifert, Treasurer  
Jason Brown, Board Member  
Sean Connolly, Board Member  
Mike Kaiser, Board Member  
Erik Makus, Board Member  
Abigail McLane, Board Member  
Christy Stergar, Board Member  
Emily Thiessen, Board Member  
Mitch Young, Board Member  
Jesse Zentz, Board Member

Regrets:

Joel Harris, Board Member  
Ben Quiñones, Board Member

Guests:

None

#### **III. Minutes**

Jeff Thomas moved that the minutes from 11/15/21 be adopted as written. Ann Seifert seconded the motion, and the motion passed unanimously.

#### **IV. Board Election Report**

- 5 candidates ran for 5 positions this year: Harris, Kaiser, Makus, Stergar, Young
- Great participation: 79/131 = 60% turnout!
- Abby and Sarah reported that the new platform (electionrunner.com) worked well. Erik got feedback that the candidate statements were hard to find. Abby put the instructions in

the system but it was hard to find. **Sarah suggested sending a pdf of the candidate statements to the list serve in future years.**

**V. Officer Elections**

Pat turned the officer election process over to Erik, as a board member not running for an officer position. After calling for nominations, Erik moved that the current slate of officers be re-elected to serve for the next twelve months. Abby seconded the motion, and the motion passed unanimously.

**VI. Board Orientation, Conflict of Interest Policy, and HVR Annual Report**

Pat suggested that we postpone these items until we meet in person.

**VII. Awards**

- Volunteer of the Year – Julie Ackerlund was nominated and unanimously approved
  - 178 Vig credits, starting in 2010
  - Multiple MT Cup appearances, starting in 2010  
(masters team victories in 2010 & 2017)
  - Board Member for the last 6 years
  - Membership Coordinator for the last 6 years
  - Very active volunteer  
(HEAT Meet, August Trail Race, Mount Helena, MT Cup, JOXC, etc.)
  - Vig representative for the Helena Regional Sports Authority (HRSA) effort
  - Great attitude, great person, she'll be missed on the board!
- Distinguished Vigilante – Jerry Foley was nominated and unanimously approved
  - 366 Vig credits, starting in the first season, first phase (2004 P1)!
  - Great attitude, great person, great ambassador for the club!
- **Pat needs to place the order to get caught up on awards, engravings, etc.**
  - **will also coordinate with Christy, who has a MT Cup to engrave! :)**

**VIII. Sustainability Coordinator Report – “Blue Going Green” – Em**

- **Adopt-a-Highway**
  - no fee, and good publicity with the highway sign
  - we could also create an HVR web page on “Giving Back to the Community”
  - meet for the clean-up twice-per-year
  - need to provide water, first aid kit (MDT has signs & vests)
  - MDT provides & picks-up the trash bags
  - no kids under 10 unless authorized by the MDT
  - under 15 needs one adult per 5 youth
  - There is a map online with 2-mile sections for 2-year commitments.
  - There are locations in town. (Pat - Maybe Aspen, Birch and Cedar Street).
  - Jeff suggested somewhere we run regularly (Custer, Benton, Henderson).
  - The group is in favor of moving ahead with the idea.  
Mitch thought we could easily get 10-15 people.

**IX. Financial & Membership Report – Ann, Ben, Pat**

- Current QuickBooks Balance: \$44,779.19

- Current Membership: 135 (131 Year-End RRCA + 4 recent)
- New Membership Coordinator: Ben Quiñones – thank you Ben! :)
- 2022 "Big Ask" – Sean submitted the BCBS grant request a few weeks ago:
  - \$1,500 JOXC
  - \$1,000 HEAT Meet
  - \$500 ATR
  - \$500 Mount Helena
  - \$500 Sun Run
  - \$500 MT Cup
  - =====
  - \$4,500

**X. 2022 Budget**

Ann moved approval of the recently-circulated draft budget. Jesse seconded the motion, and the motion passed unanimously. See below for details.

**XI. Novas Report – Jesse**

- 28 kids are going to Bozeman on Saturday to the Big Sky Conference Championships and running in the open. Most are from HHS or EHHS, with a few from CHS. Two vans – Jesse is driving the girls & Dan is driving the boys. Watching Big Sky on Friday, stay the night, and compete on Saturday.
- Outdoor registration should open on March 21<sup>st</sup>. 1 practice per week through May. After Memorial Day 3x per week. Joining forces with Bill Hurford’s “Rocky Mountain Athletics” pole vault program.
- Hosting the USATF JO State Track & Field Meet – likely on June 24<sup>th</sup>/25<sup>th</sup> (instead of June 16<sup>th</sup>/17<sup>th</sup>). Will need volunteers. Butte Track Club will do the timing.
- Planning on hosting JOXC again next year too. Bill Roberts is expensive so the venue may change.
- Financial needs will be up-front costs for State Track and Cross Country, but the money will be recovered after the events.

**XII. Program and Event Reports**

- Track Workouts (Tuesday, 3/15/22) – **Pat will submit the facility use form soon.**
- Trail Workouts (Thursday, 3/17/22) – Erik offered to take over as coordinator.
  - It’s a great program, and we had a lot of those runners at MT Cup. But it gets difficult for one person to be the leader.
  - Em, Mitch, McLanes, also agreed to be leaders. Christy can help too.**
  - Erik will email the group separately to set-up the leader schedule.**
  - First workout (3/17) at McLanes, followed by an Irish social.**
- HEAT Meet (Thursday, 5/26/22) – Sean reported that the facility use form is approved. Novas kids were very helpful last year! Jeff will also be out-of-town, but available to answer questions.
- Governor's Cup (Saturday, 6/12/22) – Jesse
  - All 4 distances, the kids marathon, and the marathon relay are back on for 2022
  - Mike will be getting an elite invite!
- Junior Olympics State Track & Field Meet (6/24-6/25 probably) – Jesse

- Augúst Trail Race (Thursday, 8/18/22) – Pat
  - no major changes are planned – last year’s event went well!
- Vig Scrimmage / Group Photo Day (Tuesday, 8/30/22) – Pat
- Mount Helena Run (Saturday, 9/17/22) – Committee this year, instead of RD?
  - Em, Mitch, and Abby? **Em will organize a meeting.**
  - Erik will help, but will be out of town the two weeks prior to the race.
  - Erik will submit the permit application with the City of Helena.
  - Pat reported that Competitive Timing is reserved.
- Sun Run (Saturday, 10/1/22) – Pat reported that Competitive Timing is reserved.
  - Same basic model as last year. Partner with Sleeping Giant Citizens Council.
  - Continue to benefit the school district, raise funds for Bryant solar this year.
- MT Cup (Sunday, 10/29/22, Missoula) – Pat
- JOXC State & Regionals (Saturday, 11/5/22) – Jesse
- Speaking of Running – Joel (see below)
- Community Night Fundraisers – **Sarah will reach out to Windbag and breweries.**

### **XIII. Closing Items**

- Other Announcements & “Round Robin” Session
  - New 5k & Half-Marathon “Just for the Helena of It” (October 16)  
 Treasure State Runners (Jo Ann Hawkins, Jessica Powell)  
 Fundraiser for Friendship Center  
<https://runhelena.com/>
  - **Jesse suggested two potential speakers for “Speaking of Running”**  
**Erika Ackerlund & Aidan Reed**
- Next Meeting Date – Monday, May 16, 2022
- Adjournment – 8:28 pm

**Minutes prepared by Sarah Urban and Patrick Judge.**

**Addendum – 2022 Budget (below)**

## 2022 HVR BUDGET (2/21/22)

	Approved (2/21)	Actual	Projected
<b>STARTING CHECKBOOK BALANCE</b>	<b>\$44,885.01</b>	<b>\$44,885.01</b>	<b>\$44,885.01</b>
<b>Event &amp; Program Proceeds</b>			
HEAT Meet (2021 actual, includes \$1000 BCBS)	\$1,000.00		
JOTF Meet (Bozeman precedent, 2019 & 2021 avg)	\$4,800.00		
August Trail Race (2021 actual, includes \$500 BCBS)	\$3,185.40		
Mount Helena Run (2021 actual, includes \$500 BCBS)	\$2,294.00		
Sun Run (2021 actual RACE INCOME, includes \$500 BCBS)	\$9,068.08		
Montana Cup (20 riders x \$25 + \$500 BCBS)	\$1,000.00		
JOXC / Fall Classic (JZ estimate, \$600 reg + \$1500 BCBS)	\$2,100.00		
Novas Youth XC & Track (JZ estimate, see attachment)	\$17,700.00		
<b>Contributions &amp; Other Income</b>			
Memberships (2021 actual)	\$6,792.05		
SECGC (2021 actual)	\$329.87		
Singlet Sales (30 x \$25)	\$750.00		
<b>TOTAL INCOME (try to keep under \$50,000 for tax purposes)</b>	<b>\$49,019.40</b>		
<b>Event / Program Expenses</b>			
HEAT Meet (matched to income)	\$1,000.00		
JOTF Meet (JZ estimate)	\$1,700.00		
August Trail Race Expenses (estimate)	\$500.00		
August Trail Race High School Contributions (2021 actual)	\$2,700.00		
Mount Helena Run (matched to income)	\$2,294.00		
Helena Sun Run (matched to income)	\$9,068.08		
Montana Cup (2019 actual)	\$1,744.00		
JOXC / Fall Classic (JZ estimate)	\$1,700.00		
Novas Youth XC & Track Operating Costs (JZ estimate, see attachment)	\$17,900.00		
<b>General &amp; Administrative Expenses</b>			
Advertising (Track Signs – 2 x \$500 annual)	\$1,000.00		
Contributions Paid Out – Other (2021 actual)	\$500.00		
RRCA Membership & Insurance (2021 actual)	\$801.64		
Porta-John for the Track (\$93 x 6 mo.)	\$558.00		
MT SOS Corporate Filing Fee (2022 actual)	\$20.00		
Vig Awards (2022 estimate)	\$500.00		
Singlet Purchases (30 x \$50)	\$1,500.00		
Web & Listserv Expenses (2019 actual, including MT Cup)	\$406.27		
Office (PO Box, Postage, etc. – 2019 actual)	\$260.13		
Promotional Swag (estimate)	\$5,000.00		
Promotional: 200 Stickers (2019 actual)	\$298.95		
Brochures, Business Cards, Thank You Cards (estimate)	\$2,000.00		
SECGC Application (2021 actual)	\$40.00		
Facility Permit Fees (2020 actual)	\$60.00		
Equipment & Supplies (including Novas – 2020 actual)	\$1,000.02		
Fundraising Expense (estimate)	\$200.00		
<b>TOTAL EXPENSES</b>	<b>\$52,751.09</b>		
<b>NET PROFIT</b>	<b>-\$3,731.69</b>		
<b>BALANCE</b>	<b>\$41,153.32</b>		

### Addendum – Post-Meeting Items

• On March 4, 2022, the Board approved the bid from Competitive Timing to provide the following services:

- Mount Helena remote timing: \$375
- Sun Run full-service timing: \$1,190

The email motion passed with support from Brown, Harris, Judge, Kaiser, Makus, McLane, Quiñones, Seifert, Thomas, Young, and Zentz, with none opposed.

• On March 9, 2022, the Board declined the offer from Katie Campbell to provide yoga sessions before Vig workouts in exchange for membership. All agreed to that position via email, voicing a number of concerns.