

Helena Vigilante Runners

Board Meeting #48

Meeting Minutes

May 20, 2019

-- action items bolded below --

I. Call to Order

Patrick Judge called to order the 48th meeting of the Helena Vigilante Runners at 7:02 pm on May 20, 2019 at 107 W. Lawrence, 2nd floor conference room.

II. Roll call:

The following 12 board members were present, making a quorum:

Pat Judge, President
Jeff Thomas, Vice President
Sarah Urban, Secretary
Ann Seifert, Treasurer
Julie Ackerlund, Board Member
Sean Connolly, Board Member
Beau Downing, Board Member
Joel Harris, Board Member
Shiloh Hernandez, Board Member
Christy Stergar, Board Member
Em Thiessen, Board Member
Lila Thomas, Board Member

Regrets:

Jason Brown, Board Member
Erik Makus, Board Member
Jesse Zentz, Board Member

Guests:

III. Minutes

• Jeff Thomas moved adoption of the February 18, 2019 minutes. Joel Harris seconded the motion, and the motion passed unanimously. Jeff is looking for the bar code scanner.

IV. Financial Report

- Checkbook Balance (\$16,217.12 -- Pat and Ann are in agreement)
- Blue Cross payment is in and the Novas money is coming in.
- **Keep registration fees unique for runsignup events, to help keep them straight**
- "Novas store" money will be coming in too (PayPal Giving Fund?)
- Equipment Inventory updated -- lots of recent purchases for Novas, HEAT Meet, etc.
need a Novas flag! :)
- No sponsorship checks are in for the HEAT meet yet

- Apparel
 - no objections to **liquidating clothing** at HEAT Meet, Novas practice, ATR, etc. we especially have little need for the Vigilante youth singlets
 - we could also have a "fire sale" at Tuesday workout, with just a donation bucket
 - we could also attempt again to set up an online store, open to anyone but this would require some additional time / effort to fulfill orders
- Upcoming Fundraisers:
 - Windbag (Monday, June 24) -- fundraiser for the Vigilantes AND Novas 4 or 5 pm to closing -- portion of ALL sales, should raise at least \$500
Em volunteered to pull together auction items / gift baskets
 Sarah suggested a Windbag gift card, and/or other local merchants
 Em thought maybe a Downtown Helena Gift Card would be good
 - Ten Mile Brewery (September 8) -- fundraiser for the Novas

V. Governance Calendar

- **Post Races (rrca, 406running, etc.) & Update Websites -- Pat will do this tomorrow**
- Jeff announced that the Vigipotty is all arranged
- **Print New Donation Receipt Postcards -- Pat will do soon**
- Promotional Item for Summer Fundraiser
 - Softshell – runs big in the men’s sizes, but has nice zipped pockets!
 - Windbreaker – "loud" and has open pockets, but runs true to size
 - Consensus was for the softshell, with small V on front and back, reflective check for men's XXS!
 Jeff also likes tuck-away hoods
- Letter - Jason pretty busy at the moment, **Pat can take a stab at it, Em can review**
- Membership - Julie stressed the importance of getting new people on the listserv. Pat apologized for falling behind on this (& attended to it immediately after mtg.) The first step is always to get them registered through runsignup (waiver) Julie also suggested shifting annual renewals earlier, to avoid the Christmas / New Year's holiday season
 The group agreed, and proposed **starting immediately after the MT Cup (11/2) and concluding by December 15.**
- Em asked about business cards for outreach -- it's in the budget, **just needs doing!**

VI. Program and Event Reports

- Trail Workouts (Beau) – 6-13 people showing up at the workouts so far
- HEAT Meet (Thursday, 5/30/19) – Sean
 - 70 kids are signed up
 - Everything looks good for setup
 - 12 NHS members from CHS will be there to volunteer
 - 11 lined up for finish line
 - Finish and start line workers show up by 5:30 – Registration at 5:00
 - Lucas Canney will be the starter again
- Governor's Cup (Saturday, 6/8/19) – Jesse
- The August (Thursday, 8/15/19) – Pat

- Return to the Tenmile trail system. Use the big loop – 2.4 miles and use the pavilion as the start and finish line to get and extra .6 mile (or 5k).
- Try out a different timing system
- Add a BBQ? – ask parents to help
- Coordinate with Jesse to keep distinct from Red & White Meet
- Mount Helena (Saturday, 9/21/19) – Erik
 - Registration is live
 - Erik has been working with Curt Synness to fill in gaps in past results
- Sun Run (Saturday, 10/5/19) – Shiloh
 - Registration is live
 - Two-loop 5k course starts and ends at Central School + 1 mile walk / bicycle
 - Fundraising for solar panels for the 3 elementary schools.
 - Shirt order - Use a tote bag instead of a T-shirt?
it would be good to get going on this, except we like to include sponsors
 - Street guards are needed at every corner.
 - 50-inch cones are needed and a police officer at Rodney.
 - Contact Sarah U. for high school volunteers
- MT Cup (Saturday, 11/2/19, Kalispell) – Pat
 - Competitive timing is the race director this year
 - **need to touch base to see how they're coming with the course, etc.**
 - **also need to hire the web developer to redo the site**

VII. Closing Items

- Next Meeting Date -- Monday, August 12, 2019 (moved up a week for August prep)
will need a substitute secretary
- Adjournment -- 7:53

Minutes prepared by Sarah Urban and Pat Judge.

Addendum

On June 14. Patrick Judge sent out a draft fundraising letter from the board. The board approved the letter with the following additional votes: Stergar, Zentz, Seifert, Urban Makus, Hernandez, Harris, and Jeff Thomas. There were no opposing votes.