

2021 Augúst Trail Race Task List
Third Thursday of August: 8/19/21
7:00 pm Start
Facility Rental: 6:00-9:00 pm (actually all day for set-up)

Announcement, for online calendars, etc.:

Thursday, August 19, 2021

53rd running of "The Augúst – Montana's Second Oldest Footrace." 5k trail run (mostly dirt path, with just 120 meters of pavement). Starts at 7:00 PM at Spring Meadow Resources Pavillion (2850 Broadwater Ave). Online registration is encouraged. Race day registration opens at 6:00 PM. \$10 entry fee. Fundraiser for local high school cross-country teams. Be a part of the tradition, and enjoy this flat, fast, and scenic course in Helena's Tenmile Park!

Race Page w/ map: <http://vigilanterunning.org/our-events/august-road-race-history/>

Contact: Patrick Judge, 406/459-5838, pljudge@bresnan.net

"au-gúst - adj. marked by majestic dignity or grandeur" - Webster

Announcement, for "Summer Things to Do in Helena" (Lacey Middlestead, IR):

"The Augúst" 5k Trail Run – Thursday, August 19 – 7:00 pm – Tenmile Park (West of Spring Meadow Lake)

<http://vigilanterunning.org/our-events/august-road-race-history/>

Montana's second-oldest footrace, the 53rd edition of the event will take place on the flat, fast trails near Spring Meadow Lake and the Archie Bray studios. Proceeds support area high school cross-country programs.

"au-gúst - adj. marked by majestic dignity or grandeur" - Webster

Race Director & HVR Board Member:

Patrick Judge, 406/459-5838, pljudge@bresnan.net

Before the Race

- set up online registration DONE
- post the race on RRCA DONE
- obtain permission from PPLT (Nate Kopp 475-5083) DONE
- reserve Spring Meadow Resources Pavilion DONE
 - Jean Morgan, 443-2376 office, 461-0861 cell, jmorgan@smrmt.org DONE
 - \$125 rental fee (3 porta johns included), no deposit this year
- contact Littl John's to arrange for 2 porta-john's at starting line (442-3242) SKIP 2021
- confirm the date with Kelley Gilbert, HHS XC (916-7634) DONE
 - Kelley works at Universal Athletics, 443-4448
 - kgilbert76@charter.net
- contact Chris Beskid, CHS boys coach (chrisbeskid@hotmail.com) DONE
- contact Jesse Zentz, HHS girls coach (jzentz@gmail.com) DONE
 - assistant coach (jschwartz@helenaschools.org)
- contact Anna Doran, CHS girls coach (ADoran@helenaschools.org) DONE
 - assistant coach (surban@helenaschools.org)
- contact Brooke Dolan, BCHS coach (bdolan@co.broadwater.mt.us) DONE

- 266-9237 (work)
- contact Karson Klass, JCHS coach (459-6734, karson.klass@gmail.com) SKIP 2021
Dan Sturdevant 225-3317x136
- giveaways (stickers, surplus, vigwear, rubber wrist bands in the future?) SKIP 2021
- additional insured
- Prickly Pear Land Trust** DONE
- 40 W Lawrence St, Suite A
Helena, MT 59601
Nate Kopp, nate@pricklypearlt.org
406-442-0490
406-475-5083 (cell)
- George's Distributing** DONE
- 2710 Broadwater Ave
Helena, MT 59602
Steve Reiman ("Ryman")
stever@georgesdistributing.com
Gate Code: 2661
- Spring Meadow Resources** SKIP 2021
- 2850 Broadwater Ave
Helena, MT 59602
Jean Morgan, jmorgan@smrmt.org
406-443-2376
406-461-0861 (cell)
- contact Craig Putschat at SML for gate access DONE
CPutschat@mt.gov
406-495-3270 (office - get cell too!)
- organize volunteers (see below) DONE
- publicity – post the race on helenaevents.com
- publicity – IR announcement – Curt Synness (curt52s@bresnan.net)
594-2878 (cell), 449-2150 (home)
- announce to listserv / call for volunteers DONE
- prepare poster, and place on website (health clubs? shoe stores?) SKIP 2021
- facebook advertising & boost SKIP 2021

Course Notes

- START: on the road next to the Pavilion, parallel to its centerline (roof & cement pad)
- 1 MILE: 98.5 meters (0.06 mi.) before (south of) the "Leash Zone" post near Head Lane
- 2 MILE: 65.0 meters (0.04 mi.) before (north of) the "Leash Zone" post near VA Hospital
- just before 3 mile: take the newer HIGH path
- 3 MILE: 40.0 meters before (south of) the "Leash Zone" post (north edge of kiosk) by bridge
- FINISH: end of Pavilion concrete pad / parallel to basketball hoop (weed-eat!)

Race Week

- print last year's results and maybe ARR history/records DONE

- prepare & print starting line announcements DONE
- prepare & print registration forms (40 copies = 200, 10/clipboard no staple) DONE
- print rules sheets (5 copies, 1 per clipboard including Race Director) DONE
- send out email reminders to vig, coaches, volunteers, etc. DONE
- confirm porta-johns DONE
- confirm gate access DONE
- course set-up (start by 10:30), including weed-eating finish area DONE

After the Race

- deposit money DONE
- distribute checks to coaches DONE
 - Kelley Gilbert, HHS Boys XC
 - hand deliver to Universal Athletic?
 - 415 S Rodney, Apt 3, Helena, MT 59601
 - Jesse Zentz, HHS Girls XC
 - 507 S Oakes St, Helena, MT 59601
 - Chris Beskid, CHS Boys XC
 - 806 Holter St, Helena, MT 59601
 - Anna Doran, CHS Girls XC
 - 1101 University St, Helena, MT 59601
 - Brooke Dolan, BCHS XC, "Townsend Youth"
 - PO Box 326, Townsend, MT 59644
- post results to website and vig list DONE
- send results to the IR

Race Day – Items to Bring

- this document, with the directions for locating mile markers DONE
- proper clothing for potential change in weather! DONE
- umbrellas, or Vig tents near finish line NA
- personal food and drink (coffee thermos) – it can turn into a long evening! DONE
- 2 x 5 gallon water jugs, filled at home (drive careful!) – these DO get used DONE
- water cups (150) DONE
- subaru with full tank DONE
- cell phone, charged (important for emergencies, etc.) DONE
- cash box with \$50 in change (3 x \$10 + 4 x \$5) DONE
- measuring wheel (just for course set-up earlier in the day) DONE
- Mark Dahl cart, for placing & retrieving sandwich boards DONE
- 4 big orange cones for starting line & finish line DONE
- 74 small cones DONE
 - 40 for finish area (20 before finish, 20 after)
- 2 runner on road signs with stands and weights (use course guards instead) SKIP
 - 1) Broadwater Ave - just east of the turn off the pavement
 - 2) Broadwater Ave - far side of SMR entrance
- sandwich board directional signs (need to refurb signs, and make a few more) DONE

- 1) LEFT – Broadwater Ave, coming off the pavement
- 2) LEFT – Spring Meadow gate (not needed, especially if gate is open!)
- 3) LEFT – trail entering the park
- 4) STRAIGHT – just before the bridge
- 5) STRAIGHT – just after the bridge
- 6) STRAIGHT – vault toilet
- 7) RIGHT – intersection after vault toilet
- 8) MILE 1 – 98.5 meters before trail intersection near Head Lane
- 9) LEFT – trail intersection near Head Lane – can use a wall of rocks
- 10) LEFT – trail intersection near Fort Harrison army base (refurb)
- 11) MILE 2 – 65 meters before trail intersection near VA Hospital
- 12) LEFT – trail intersection near VA Hospital
- 13) RIGHT – next trail intersection (refurb)
- 14) LEFT – Williams St. trailhead
- 15) STRAIGHT (or make a wall of rocks) – intersection near vault toilet
- 16) RIGHT – take the newer, upper trail next to Tenmile Creek
- 17) MILE 3 – 40 meters before the kiosk by bridge
- 18) RIGHT – before bridge
- 19) RIGHT – after bridge

Summary:

MILES – 3 (READY)

LEFT – 7 (READY)

RIGHT – 5 (READY)

STRAIGHT – 4 (ONLY HAVE 3)

TOTAL – 19 (ONLY HAVE 18)

Distribution/Collection Strategy:

1-3) near George's Distributing

4-7 & 15-19) pavilion

14) Williams St. trailhead

13) Williams St. elbow

11-12) VA Hospital trailhead

10) Forth Harrison army base trailhead

8-9) Head Lane trailhead

Collected By:

JT

JT

ED

ED

ED

ED

ED

- box of orange vests DONE
- 2 Vigilante STOP/SLOW traffic control signs (parking crew) DONE
- RD clipboard, with map, starting instructions, rules, this document, etc. DONE
- 3 registration clipboards, with rule sheets on back DONE
- Laney/PDS clipboard, for tracking finish order (as a backup) DONE
- 10 pens DONE
- printing Seiko stopwatch (new batteries, plenty of paper, memory cleared) DONE
- backup Seiko stopwatch (memory cleared) DONE
- video camera & tripod (charge and clear memory) DONE
- timing clock, Fatmax (charge), power & start cords, bungees & ladder DONE
- starting whistle and/or gun DONE

- duct tape DONE
- packing tape DONE
- laptop (charge) DONE
- power strip DONE
- bibs (~300, starting at 10 at least, can't read 1-9) DONE
- safety pins (~1,000) DONE
- PA system (charged) DONE
- barcode reader (charged with USB attachment, red light goes out) DONE
- spindle DONE
- arch DONE
- hammer (for securing arch, tent, Vig flag, etc.) DONE
- 2 extension cords DONE
- give-aways – gloves and caps in 2021 DONE
- if raining: plastic covers for clipboards NA
- garbage can & 3 bags (**not needed - provided at site**) NA
- 4 walkie talkies (charged, for parking staff) NA
- refreshments? BBQ? organized by coaches or parents? NA
- former (could revert to it if raining): popsicle sticks! NA
- former (could revert to it if raining): timing clipboard (for the scribe) NA
- former (could revert to it if raining): timing sheets (10 pages = 200 finishers) NA

Charging Checklist

- cell phone (done)
- laptop (green light)
- scanner (red light goes off)
- video camera (orange light goes off)
- HiSonic (red light goes off)
- FATMAX 1 (flashing blue light)
- FATMAX 2 (not working, but not needed – power at site)

AUGUST TRAIL RACE RACE-DAY VOLUNTEERS

General Notes

- first of all, thank you so much for helping out – it is MUCH appreciated! 😊
- registration volunteers, greeters, etc. – please arrive by 5:45 pm
- finish liner workers – please arrive by 6:45 pm
- all volunteers should pick up and wear a vest (Vig caps are also a nice touch, if you have one)
- please bring a cell-phone, and contact Pat ICO emergency, etc. at 406/459-5838
- let me know if you have any questions!

Race Day Volunteers

- Pat Judge, Race Director
- equipment

- course set-up & tear-down (including gate access!)
- backup timing
 - start backup watch and big clock at same time AT the finish line
 - select clock-mode after the start to make sure watch doesn't get bumped & stop
- backup video
 - start recording exactly 15 minutes into the race
- results
- Elaine Dahl, RD's Assistant
 - finish area (backup clipboard for bib numbers) – Dan in 2021
 - course tear-down
 - results
- Jeff Thomas, Master of Ceremonies
 - operate the "HiSonic" sound system
 - welcoming announcements, registration instructions, etc.
 - starting line announcements
 - start the race (whistle or gun, Pat will bring both)
 - finish line announcements
- Kyle Strobe, Timer
 - start the printing stopwatch (BLACK BUTTON) & the big clock on Jeff's signal
 - take both to the finish line, and set-up the big clock on the ladder
 - record the times of each finisher (RED BUTTON), and include a paper printout
 - (make sure printer advance is turned on)
 - after the race, bring the stopwatch and finish tape to Pat
- Chris Colberg, Computer Operator (Pat will be available to assist)
 - enter registration data into laptop computer (name, sex, age, bib number)
 - after everyone has registered, set up the computer to accept finish places
 - move the computer close to the finish to be near the scanner
 - (and make sure the black fob is plugged in!)
 - operate laptop at finish line as it collects results from the wireless barcode reader
 - don't worry about times – added later in Excel
- Ann Seifert, Treasurer & Computer Operator's Assistant
 - manage the cashbox
 - make a note of any extra donations (how much and who it came from)
 - assist Chris by reading the information from the registration sheets
 - as runners finish, scan the race bibs (in order) with the wireless barcode reader
- Em Thiessen, Greeter & Course Guard 1
 - welcome people as they drive in, and direct them to parking
 - (with all of the rain, I think we're safe to park on the grass again this year)
 - act as course guard at that first big turn (left turn around the north edge of SMR)
- Ben Quinones, Greeter & Course Guard 2
 - welcome people as they drive in, and direct them to parking
 - (with all of the rain, I think we're safe to park on the grass again this year)
 - act as course guard at the second big left-hand turn (off Broadwater Ave)
- Abby McLane & LeAnn Wiegand, Registration Officials for Pre-Registered Runners

- hand-out the pre-assigned bib, and safety pins
- tell them "bibs should be pinned on the front, and NOT through the tear-off tag"
- Abby: please also see Finish Line Crew duties below
- Debbie Gibson, Registration Official & Sweep
 - carry a clipboard to collect registration data & payments (\$10 registration fee)
 - pick up FIVE bib numbers at a time, to hand out as the runners register
 - record their bib number on the registration sheet
 - have them write their name on the tag
 - tell them to pick up safety pins
 - tell them "bibs should be pinned on front; do not remove or pin the tear-off tag"
 - when a sheet is full with five names, turn it in to Ann, along with the payments
 - repeat!
 - don't stress too much about waiver signatures, from students in particular
 - make a note of any extra donations (how much and who it came from)
 - Sweep: walk/jog behind the final participant

(we recommend a 1-hour cut-off for this event – participants should be done by 8:00)
- Kevin & Monique Damuth, Registration Officials
 - same as above, except for the "Sweep" duties
- Jason Brown, Finish Line Judge
 - make the tough calls on sprint finishes
 - make sure people are in the correct order as they proceed into the chute
- Abby McLane, Finish Line Crew
 - tear-off the bib tags after Ann has scanned them with the barcode reader
 - hand the tags to Ben in the correct order
- Ben Quinones, Finish Line Crew
 - spindle the tags in the correct order
- Jesse Zentz & Joel Harris, "Lead Vehicles"
 - run at or near the front of the pack to make sure the group stays on course
 - alternatively, someone could ride a mountain bike (allowed in Ten Mile Park, not SML)
- Peter Dan Sullivan
 - lead mountain biker
 - finish area (backup clipboard for bib numbers)

Final Tasks

- SMR check-in
 - bus
 - parking on grass
 - portajohns
 - power
 - garbage
- SML check-in
 - gate
- open George's gate: code = 2661
- course set-up & weed eating (start by 10:30, return home for lunch & second load)

Computer Tips

- login password: goblue
- see Computer Notes 2021 file on computer desktop
- there is also an Apple Raceberry Jam instruction book
- Colberg says he needed TWO windows open for the places to start importing?
- He was able to manually enter some, so that's another option?

Other

- If ever renaming the event, consider "**Grasshopper 5k**"

ATR 2021 Debrief

Worked Well

- amazing volunteers (15-20 seems about right)
- amazing weather
- amazing turnout, despite minimal advertising (local coaches are doing a great job)
- record fundraising!
- RunSignUp worked great this year – lots of early registrants, which made things easier
 - shut it down at 4:00 pm
 - printed the list, sorted by last name
 - ALSO print a list sorted by bib number for the announcer
- no injuries or incidents reported, and no one got lost (except one who started way late)
- location – SMR is a GREAT partner (garbage, power, portajohns)
- course – PPLT is a great partner too, and George's was very accommodating
- lead mountain bike was good, especially after the course signs had been monkeyed with
- schedule (7:00 pm start)
- timing system worked well again
- backup systems worked well too (video is especially important)
- Vig swag was popular again, but probably get something custom to the event next year
- arch was great!
- Mark Dahl's cart, for distributing & collecting signs
- HiSonic worked pretty well (amplification is important)
- it was great having a sweep this year

Needs Improvement

- SML did NOT open their hornet-infested gate as promised – Jeff and Abby saved the day!
(get Craig Putschat's cell number in the future)
- perform a mountain bike course check shortly before the race begins, to check on the signs
(Jim Lund saved the day!)
- order plenty of bibs (and safety pins) – only had 4 to spare!
- implement a clear "one-hour cutoff" rule – had multiple inquiries from walkers this year
- need more course guards or signs, to direct people to the race location (had one complaint)
- send out a pre-race email through RunSignUp, with maps, parking instructions, etc.

- parking could be an issue if the event gets much bigger (and if they disallow parking on grass)
- could probably use 4 portajohns (instead of 3 this year)
- could have used a photographer this year – John Smith has volunteered for Vig events
- Vig tent(s) for finish area if we're expecting rain – it would be good to protect the computer, clipboards, etc.
- race logo, and custom give-away item