

Helena Vigilante Runners, Inc.

Board Meeting #69

Meeting Minutes

September 9, 2024

-- action items bolded below --

I. Call to Order

Patrick Judge called the 69th meeting of the HVR Board of Directors to order at 7:02 pm on September 9, 2024 at “Vig World HQ” (107 W Lawrence, 2nd floor conference room).

II. Roll call:

The following board members were present (8 needed for a quorum):

Pat Judge, President
Jeff Thomas, Vice President
Abigail McLane, Secretary
Ann Seifert, Treasurer
Michael French, Board Member
Joel Harris, Board Member
Erik Makus, Board Member
Sarah Perry, Board Member
Ben Quiñones, Board Member
Christy Stergar, Board Member
Emily Thiessen, Board Member

Regrets:

Mike Kaiser, Board Member
Cara Uribe, Board Member
Mitch Young, Board Member
Jesse Zentz, Board Member

Guests:

Hannah Goemann, HVR Member

III. Opening Items

- welcome Hannah!
- signing of the 2024 Conflict of Interest statement – Michael French
(a few others still needed)

IV. Minutes

- Jeff Thomas moved that the minutes from the 5/20/24 meeting be adopted as written.
Em Thiessen seconded the motion, and the motion passed unanimously.

V. Financial & Membership Report – Ann, Ben, Pat

- Current Assets* (9/8/24): **\$60,812.03** vs \$54,276.34 last year (looking good!)
this includes \$50,000 invested in CDs
- Current Membership (9/8/24): **178** vs 184 last year (looking okay)

- Vig Venmo established! **QR code to be created**

VI. Proposed Bylaws Change (emailed separately)

- substantive change: move quarterly meetings from 3rd to 2nd Monday of the month (to avoid Presidents' Day, create some distance with ATR, etc.)
- substantive change: clarify when new officers assume their roles (their preference, with consent of the board)
- substantive change: conform membership term language to current practice
- stylistic changes
- Em Thiessen moved adoption of the Bylaws amendments.
Erik Makus seconded the motion, and the motion passed unanimously.
- Changes take effect immediately upon passage and approval, at this 9/9/24 meeting.

VII. Social Media Report

- need to get the Instagram credentials from Cara
- Pat reported on feedback from JP that Vig is awesome, but could use some help in the area of social media (including Strava – **Christy will contact Aidan Reed**).
- Christy & Em willing to assist – **Em also needs to get HEAT Meet credentials**
- **Hannah willing to help out** – LOTS of enthusiasm for that idea!

VIII. Governance Calender / Old Business

- Novas AED – DONE (yay!)
- Online Swag Store – DONE (yay!)
- Vig Schedule Fridge Magnets – DONE (yay!)
- IR Summer Events Publication – N/A 2024
- Venmo Account – established (yay!)
- Form 990EZ – submitted (yay!)
- Lap Counter & Bell Donation to Vig Stadium – DONE (yay!)
- Brochures – 2500 printed & distributed at Gov's Cup (yay!)
- Reach \$50k in CD Investments (6-month operating reserve) – DONE (yay!)
- Awards (Harris, Curd, Urban) – DONE (yay!)
- Finish Chute Flagging – DONE (yay!)
- Stadium Sign Restoration – DONE (yay!)

IX. Competitive Timing Contracts (all dates have been reserved)

- ATR remote score (\$636.50 in 2024)
- **MHR remote score (\$400 in 2023)**
- **HSR remote score (\$400 in 2023)**
- **MTC remote score (\$611 anticipated, \$300 deposit already paid)**

X. RunSignUp Demo by Erik Makus

- Instructional tutorial on how to sign-up folks on race day, with cash, etc.
- Make sure all check-in staff have admin privileges in RSU
- Pull-up RSU, and go to the following menu item:
Participants > Import Paper Entries > Manual Entry
- Enter: name, gender, birthdate, city, email, phone, waiver (can skip the rest)

OFFLINE PAYMENT RECEIVED
SAVE PARTICIPANTS

- Go back to the RaceDayCheckIn app, refresh, and you should be able to see them check them in and issue a bib number like anyone else
- Mistakes can be fixed pretty easily in these linked programs

XI. Race, Program & Event Reports

- New Year's Mile (Monday, 1/1/24) – Pat
- Track Workouts (Tuesday, 3/19/24) – Pat
 - numbers have been up compared to last year!
- Trail Workouts (Thursday, 3/21/24) – Erik
 - numbers have been up compared to last year! (about 12/wk)
- HEAT Meet (Thursday, 5/30/24) – Em
 - photo policy for Vig?
 - will new divisions/awards be needed? (e.g. non-binary)
 - research Missoula Marathon, Gov's Cup, MHSA, HPS, etc.
 - **postpone discussion of a committee to November meeting**
 - institutional knowledge loss with Sarah Urban's departure
 - Em looking to create and circulate a primer for results crew in advance considering some other tweaks to make for a smoother event
 - use the sidewalls to protect results tent from wind!
 - snacks were a hit!
- 50th Governor's Cup (Saturday, 6/8/24) – Jesse
- JOTF (Friday & Saturday, 6/14-6/15) – Jesse
 - 116 Novas competed! a bit of a circus (especially with the Saturday storm)
 - volunteers were down, Novas coaches were pulled in for judging
 - stressful calendar this year (State, Gov's Cup, JO State & Regionals all clumped)
 - meet in early January to make plans for 2025 season
 - (Jesse, Sarah, Ryan, Abby, Mike K)
- 56th August Trail Race (Thursday, 8/22/24) – Pat
 - very successful this year (reasonable temps & clear air!)
 - new record: 215 finishers
 - \$3000 net raised (including \$500 Novas) – \$650 to 4 schools + \$400 to EHHS
 - outgrowing that location? split the race in two races (M/F or HS/non-HS)?
 - **increasing trail conflicts – better signage next year**
 - partner with PPLT and their social media next year**
 - **Jeff suggests making the HS photo (6:45 pm) a regular feature, it was a hit!**
 - **Pat will also add a "team affiliation" drop-down menu for next year (done!)**
 - EHHS (Nathaniel Bailey) was very happy & will include us on their team poster
- Vig Scrimmage (Tuesday, 8/27/24) – Pat
 - also successful!
- Mount Helena Run (Saturday, 9/21/24) – Abby
 - volunteer organizing going well, race registration down significantly this year
 - 12 hand-made awards by resident artist Em Thiessen again this year
 - no word from the Burgess family on the plaque
 - **HVR will go ahead and make the plaque**, then see if Library will hang it.

- (alternatively, inquire at Brother's Tapworks, Boston Block, etc.)
- **Erik working on posting historic results on website**
 - Sun Run (Saturday, 10/5/24, Helena Food Share) – Joel & Pat
 - ahead on registrations & fundraising compared to last year, but still lots to do
 - **Blackfoot Pint Night for Sun Run on Sept 24**
 - Just for the Helena of It (Sunday, 10/20/24)
 - **Vig/Novas table from 7:00 am to 2:00 pm – need volunteers!**
 - **(Pat will re-circulate the sign-up link)**
 - MT Cup (Saturday, 11/2/24, Helena) – Pat & Michael
 - registration is live
 - Ben reserved 20 tables & 174 chairs for \$333.60 – horse trailer, David Curd, etc.
 - **need to schedule a separate MT Cup planning meeting soon**
 - JOXC (Saturday, 11/9/24) – Jesse
 - Sarah says it will be at Bill Roberts, Centennial, or The Grove
 - Novas General Report – Jesse
 - need a better (firmer) method for cutting-off registration (never had to before)
 - Turkey Trot (Thursday, 11/28/24) – Mitch
 - **Pat still needs to post historic results**
 - HVR is the beneficiary this year!
 - **work with Crossroads to see if RunSignUp makes sense this year**
 - Renewal Drive
 - Pat prefers continuing to conduct the drive in Dec (vs moving it to March)
 - but consensus that our historic 6-week drive (Nov 1 - Dec 15) is too long
 - maybe just two weeks, with incentives/prizes of some kind
 - further discussion in November
 - Speaking of Running – Joel
 - Social Report (Phase parties, community night, etc.) – Em
 - no Phase 2 (too busy that time of year), but will target an end of year party

XII. Closing Items, Other Announcements & “Round Robin” Session

- Other Announcements & “Round Robin” Session
 - Sarah Topic 1: Consideration of “year book/head shot” **Digital Directory** would be helpful to get to know people better (including Novas!) (similar to the old "Vig Bios"?)
 - big picture topic – does Vig have too many events? grouped too closely? board & volunteers get pretty stressed / overworked at times
 - Zucchini was shared by all, courtesy of Michael French
- Next Meeting Date – November 11, 2024
 - consider a committee to investigate new policies for youth photos, gender, etc.
 - Em: Vig community volunteering (adopt highway, trail workday, etc.)
 - Sarah Topic 2: still marinating . . . stay tuned
- Adjourn – 8:35 pm

Minutes prepared by Abigail McLane and Patrick Judge.

Addendum – Post-Meeting Interim Board Activity (electronic votes, etc.)

- On September 19, the board voted FOR allowing the distribution of a XC ski clinic flyer (non-profit) on the vig listserv. Voting AYE were French, Harris, Judge, Makus, McLane, Perry, Quiñones, Thiessen. There were no opposing votes.